

**Subject:** QF SOP Review w/Dina Caloggero and Jasmine Guillet (Austin 12/14)

**Location:** Dr. Han's office, room 203C

**Start:** 12/17/2009 11:30 AM

**End:** 12/17/2009 12:30 PM

**Show Time As:** Busy

**Recurrence:** (none)

**Meeting Status:** Organizer

**Organizer:** Han, Linda (DPH)

**Required Attendees:** Han, Linda (DPH); Caloggero, Dina (DPH); Guillet, Jasmine (DPH); DiNatale, Margaret (DPH)

Hi Austin,

Can you schedule a meeting with Linda for us to review the updated QF SOP? The meeting needs to include me, Peggy and Jasmine.

Thanks...Dina

**From:** Han, Linda (DPH)

**Sent:** Monday, November 23, 2009 1:55 PM

**To:** Caloggero, Dina (DPH)

**Subject:** FW: QF SOP

**From:** Guillet, Jasmine (DPH)

**Sent:** Tuesday, November 10, 2009 5:47 PM

**To:** Han, Linda (DPH)

**Subject:** QF SOP

Linda,

I attached the updated QF SOP, with the changes you suggested. Not sure if I have to actually go through the calculations or if I can just reference them in the Man. PI (that is what I did for now). The calculations are ridiculously complicated so i didn't want to go into them unless I had to. I got to play around with the new LIS, so that section will now be accurate. Not sure Let me know what you think.